

January 12, 2022

Senate Meeting Agenda

Name	Div/Term	Name	Div/Term	Name	Div/Term
Kimberly Tarver (President)	Pres., 2020-2022	Kris Campbell (Parliamentarian)	HP/MSE, 2020-2022	Danielle Straub	UAF2, CABS, 2020-2022
Stacey Shah	LRIE/ABEC 2021-2023	Greg Wheaton	HP/MSE, 2020-2022	Tara Latto	UAF2, HPMSE, 2020-2022
Len Fitzpatrick (Gary Norden Sub)	SBCT, 2020-2022	Lori Clark (1st VP)	CABS, 2021-2023	Terri Birch (2nd VP, Membership)	UAF2, LVPA, 2020-2022
Patrick Gordon (COPE Chair)	SBCT, 2020-2022	Ruby Sanny	CABS, 2021-2023	Tammy Ray (Webmaster)	UAF2, SBCT, 2021-2023
Clark Hallpike	SBCT, 2020-2022	Ryan Kerr (Communications Liaison)	CABS, 2021-2023	Diane Flahaven	UAF2, HP/MSE, 2020-2022
Les McTighe	LVPA, 2021-2023	Jessica Carpenter (Social Media Coordinator)	CABS, 2021-2023	Janice Petit- Sollenberger	UAF2, LVPA, 2020-2022
Susan Robinson	LVPA, 2021-2023	Roxanne Bell	UAF2 2020-2022	Daniel Hernandez (3rd VP)	UAF2, HP/MSE, 2020-2022
VACANT	HP/MSE	Jason Walczak	UAF1 2020-2022	Jeffrey LaRocque	UAF2, LVPA, 2021-2023
Luis Martinez (Chief Negotiator)	HP/MSE, 2020-2022	Amanda Smothers	UAF1, CABS, 2020-2022	Lisa Del Giudice	UAF1, 2021-2023
Steve Wood (Treasurer)	NON-VOTING 2020- 2022	Janice Amos	UAF1, LVPA 2021-2023		
Dawn Munson (Secretary)	NON-VOTING 01/2021				

Attendance

Announcements

A. ECCFA OPENING WEEK MEETINGS:

Kindly avoid scheduling any meetings or activities that conflict or interfere with member participation.

1. ECCFA Full Membership Meeting, Thursday at 12:30 via Zoom
 - All members are welcome to attend; New Faculty are invited
2. New Faculty ECCFA Orientation Meeting, Friday at 9:30 via Zoom
 - All members of the bargaining unit are invited to learn more about ECCFA
3. ECCFA Instructional Coordinator Meeting, Friday at 1:00 via Zoom
 - Please send agenda item requests

COMMITTEE OPENINGS:

(Please Conduct Elections at Division Meetings)*

Search Committee: Director of Truck Driving (1)

Search Committee: Dean of LVPA (4)

Curriculum Committee (Marc Beth, Chair)

- a. *LVPA: 2 faculty members needed

Accessibility Committee (Pietrina Probst, Chair)

- a. FT or UAF: 1 faculty needed

Senate

- a. *HP/MSE: 1 faculty member needed
- b. UAF 1 and UAF 2 openings

Distance Learning Advisory Committee (Tim Moore, Chair)

- a. *HP/MSE: 2 faculty needed
- b. *LVPA: 1 faculty needed
- c. *SBCT: 1 faculty needed

Honors Committee

- a. CABS faculty member needed

B. Scholarships for Union Members and their Families:

- AFT [Union Plus Scholarship Program](#); Applications are due at noon (EST) on January 30, 2022
- IFT [Annual Scholarships](#) Application due dates vary and begin March 4, 2022.

C. **Attention Instructional Coordinators & Faculty!** Fall 2022 Schedule Release date is January 24, 2022

D. **Faculty Survey!** The Culture of Assessment survey is a tool designed to measure an institution's state of assessment culture with questions related to factors that typify a strong culture of assessment. Information from this survey will be useful in identifying areas of focus as we continue renewing our assessment practices and culture. The survey will be administered to faculty in February, 2022

E. **Welcome New Full Time Faculty!** Dr. Richard Jesik (Temporary FT), Kathleen Demars, Mellissa Gyimah-Concepcion, Brian J. Bohr, Victoria K. Turner, Brian Molyneux, James V. Guzzaldo

Secretary's Report: Dawn Munson

- Approval of December 8, 2021, Minutes
Motion by Ryan, Second by Daniel. Motion Carries.
- Recording Secretary Substitute: Ryan agreed to be backup.
- Senate action conducted electronically:
 - Tammy Ray moved to approve Amy Brandolino, FT/LVPA faculty, to serve on the Curriculum Committee. Luis Martinez seconded. The motion carried.
 - Luis Martinez moved to approve Chrystie Wojcik, SBCT/Culinary faculty, to serve on the Accessibility Committee. Stacey Shah seconded the motion. The motion carried

Treasurer's Report: Steve "Woody" Wood

- Ordered 2 Pathway to Knowledge Bricks, \$250.00

- As the new year begins, we will be moving to phase II of the reimbursement process for those adjuncts who have had dues taken out during summer's that they did teach. We will have a large IFT dues bill, as we were asked to hold paying dues to IFT (by IFT) until they get the membership classification numbers straight. Please remember, at some point we will begin contract negotiations with the college.
- Woody is following up with IFT regarding dues payment.

President's Report: Kimberly Tarver

- a) Leadership meetings with Peggy Heinrich, Anthony Ray, Lori Clark. Topics include new position requests; grant for Recovery Support Specialist program; Discipline Procedure- HR will schedule all meetings moving forward to ensure ECCFA is included; New Chair of Safety Committee is Anthony Ray; Scope & Sequence form discussion and concerns relating to intellectual property/academic freedom; Syllabus Template revisions
- b) Attended Board of Trustees meeting; Address to BOT at the end of the agenda
- c) Attended Grievance Committee Meeting
- d) Negotiation meetings
- e) Attended Elgin Trades Council Meeting: Met with IL State Rep Anna Moeller; elected to ETC Trustee position; ETC is one of the oldest labor organizations in IL; there is an increase in dues from .25 to .30; permits for demolition of Colonial Restaurant filed; ongoing Responsible Bidder Ordinance (RBO); Picketing at MCC for using non-union contractor; MCC requests RBO draft language;
- f) Fire & Tornado Drills: Met with Emily Kies, Kim Wagner, Luis Martinez, and Jessica Carpenter to request regularly scheduled routine drills, advance notification, and accommodations in light of COVID-19
- g) Attended Holiday Breakfast & Employee Recognition remotely
- h) Working with IFT Rep regarding adjunct dues calculations.
- i) Following up with Summer Dues over payment and reimbursement process

Kim has been in contact with Waubensee regarding their negotiation of an MOU. Waubensee is asking staff etc. to wear N95 masks.

1st Vice President's Report: Lori Clark

Lori is attending meetings with Kim and working on overloads.

2nd Vice President's Report: Terri Birch

3rd Vice President's Report: Daniel Hernandez

- Resignation of Office ??

Committee Reports

- Negotiations: Luis Martinez
Thanks to the team as he could not attend last meeting of Fall semester.
- Grievance: Co-Chairs: David Reich & Peter Han
- COPE: Chair, Patrick Gordon
 - Board of Trustee Vacancy. Discussion ensued.
 - Truman Dinner, February 27, 2022 @ 4:00 pm – 6:30 pm at Two Brothers Roundhouse, Aurora IL
 - Legislative Advocacy: [Covid Wage & Benefit Protection](#)
 - Ballot Petition Signature Drive: Elgin Trades Council is hosting an event to sign petitions for State Sen. Cristina Castro, State Representative Anna Moeller, and other candidates this Saturday, January 15, 10:00 am-3:00pm at the Firefighters' Local 439 office, 164 Division St., #203.
- ECC Foundation: Clark Hallpike

- ECC Foundation Mini-Grants at February 9, 2022 meeting

Elections & Committee Requests: (refer to Announcements for Openings)

OLD BUSINESS

NEW BUSINESS

- **AGENDA ITEMS FOR ECCFA FULL MEMBERSHIP MEETING**
- **DELAYED START DATE:**
 - The start dates for D2L access are not set to change and are based on the original start dates of the section.
 - Students will be able to peruse the course during the week of the cancelled classes unless faculty explicitly go in to their course shell and modify the start date.
 - We would encourage faculty to engage with students via e-mail even during the week of cancelled classes, but if they choose to change this start date to the 24th, that is an option. Tim Moore will send a communication on “how to” for those interested later in the week.
 - The expectation is really that the courses would be ready by the first day class is held.
 - The delayed date will not be updated system-wide, because we are leaving it at the 18th unless a faculty member elects to modify.
- **DISCUSSION WAS HELD ABOUT FILTRATION ISSUES ON CAMPUS, CLEAR4WORK PASS, TORNADO DRILLS, DROP DATES DUE TO DELAYED START, EMAIL WITH RELEVANT INFORMATION FOR FACULTY.**

DIVISION ISSUES

ADJOURNMENT

ECCFA Senate Meeting Schedule: 3:15-4:45 p.m.

Spring 2022
January 12, 2022
January 26, 2022
February 9, 2022
February 23, 2022
March 9, 2022
March 30, 2022
April 6, 2022
April 20, 2022
May 4, 2022
May 18, 2022

Faculty are encouraged to attend ECC Board of Trustee Meetings:

ECC Board of Trustee Meetings, 6:30 PM

January 25
 March 8
 April 12
 May 10
 June 14

ECC BOT: Committee of the Whole Meetings, 3:30

January 24
 March 7
 April 11
 May 9
 June 13

December 14, 2021 ECCFA President's Address to the ECC Board of Trustees:

Good Evening,

Tonight, I share sadness on the passing of Professor Shawn Mikulay. I also celebrate and congratulate my colleagues on their retirement. Well done.

As president of the ECCFA, I try to bring the board concerns, acknowledgements, and insights in an effort to help the board better understand the faculty and our experiences.

Since COVID, our working conditions have changed. We have negotiated 7 MOA's. The pandemic has created more disruption and uncertainty than any of us could have ever imagined. Our thoughts are with our students, faculty and staff, alumni and the people across District whose lives have been forever changed by COVID and its impact.

I am so grateful to our faculty, staff and key administrators, especially John Long, Dr. Robinson, Dr. Heinrich and Anthony Ray for serving the needs of our students and employees. I am heartened to learn about the additional dollars available to our students that will address the lingering financial impact they've experienced.

We are in a constant state of transitioning to a new normal, prioritizing excellence in teaching and learning, while remaining focused on the health and safety of our campus. That focus has impacted not only instruction, but every aspect of college operations. It is time to be flexible, innovative, and creative as we work to achieve our shared mission and vision.

There are not enough hours in the day, week or semester to accomplish everything on our traditional plates both professionally and personally with the backdrop of the pandemic and other pressures; let's prioritize activities that show appreciation for people. Let's carefully consider the impact of both major and seemingly minor changes in college operations on our staff, faculty and administration. Are there opportunities that we have not yet identified that would extend practical help, care and support? Such as: modifying performance standards and evaluations, including impact statements on evaluations; reducing employee workloads; and avoid adding extra tasks, even when it will seemingly only take a few minutes, it rarely does. Postpone, delay or sunset projects and committees. The need to dial back on the non-essential, "essentials" is critical. Honestly, it's all important, but the stress is palpable. Tensions are high. Relationships are strained and many of us are burnt out. We are not yet back to normal. Pretending we are back to normal is not only not helpful, it is detrimental.

My message to my ECC family as we close the books on yet another semester: Take care of yourselves. Take care of each other. I'm worried about what will happen if we don't.

Season's greetings and best wishes for a New Year. I hope we make it.

Thank you,

Kimberly Tarver, President ECCFA IFT Local 3791

Emergency Management Communication:

Emergency Management has been working with various departments to develop the schedule for this year's emergency drills. As you may be aware (or for new staff), Elgin Community College conducts bi-annual drills to assess the effectiveness of the existing procedures and recommendations to maintain the safety of all students, staff, faculty and visitors. Please see the following information regarding the upcoming emergency drills schedule.

- We will be conducting this semester's fire drill the week of March 15-17, 2022 (please do not share this date with students).
 - ***Moving forward fire drills will be conducted annually in the spring the week prior to Spring Break, Tuesday-Thursday, and the second week in October, Tuesday-Thursday.***
 - Drills will be conducted each day Tuesday through Thursday of the week of March 15-17, 2022 for a small group of buildings, rather than an all-campus evacuation. Your building will only be tested once.
 - Drills are currently scheduled to run according to the following schedule:
 - Tuesday, 3/15: Building A @ 9:00am
Building E @ 9:30am
Building K @ 10:00am
Building G @ 10:30am
Building J @ 11:00am
 - Wednesday, 3/16: Building C @ 9:00am
Building D @ 9:30am
Building F @ 10:00am
Building I @ 10:30am
Building X @ 11:00am
 - Thursday, 3/17: Building H @ 9:00am
Building M @ 9:30am
Building O @ 10:00am
Building B @ 10:30am
- We will be conducting this semesters tornado drill April 7, 2022 at 10:30 a.m. This is an all campus drill and the entire campus will be tested at once.
- We will be participating in the Great Shakeout earthquake drill each year, this date is published by the Federal Emergency Management Agency, the date for 2022 is October 20.

Additional communication and guidance will be sent prior to the drills to provide the protocols and steps that we ask everyone to take during these drills. We recognize the concern of participating in these drills during the response to COVID-19 and as such ***this year we will also be including guidance and recommendations on how to participate in these drills differently while still adhering to ECC's safety guidelines in response to COVID-19.***